

**TUALATIN TOMORROW  
VISION IMPLEMENTATION COMMITTEE**

**MEETING #10**

June 10, 2009

6:39 P.M. – 8:40 P.M.

Library Community Room

**MEMBERS PRESENT:** Jill Anderson, Frank Bubenik, June Bennett, Ed Casey, Dayna Kam, Candice Kelly, Connie Ledbetter, Larry McClure, Rina Minato, Beth Roach, Ben Roberson, Alex Schrimp, Karen Solano, Bethany Wurtz, and Jay Wilcox

**MEMBERS ABSENT:** Monique Beikman; Ashley Thiessen

**PARTNERS:** Cindy Haldorson, Legacy Health Systems  
Kelly King, Tualatin Chamber of Commerce  
Sara Lee, Kaiser Permanente  
Sherilyn Lombos, Tualatin City Manager  
Scott Schlegel, Washington County Community Action Network  
Paula Stewart, Loaves and Fishes  
Cassandra Ulven, TVF&R  
Steve Wheeler, Clackamas County Administrator  
Jennifer Wilson, Wetlands Conservancy  
Jill Zurschmeide, Tigard-Tualatin School Board

**GUESTS:** Kate Atkins, Ron Atkins, and Gerry Pruyn

**STAFF:** Carol Rutherford, Office Coordinator  
Doug Rux, Community Development Director  
Margie Bradley, Tualatin Tomorrow Champion

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**INTRODUCTIONS/AGENDA**

Mr. Bubenik welcomed everyone, and attendees introduced themselves. Bethany Wurtz has taken over the position of Focus Area Lead for TTC, the position formerly held by Dave Volz. Margie Bradley is now the Tualatin Tomorrow Champion, replacing Lisa Thorpe who resigned to accept a full-time position in the City's Finance Division.

**ACCEPTANCE OF MINUTES FROM MARCH 11, 2008 VIC MEETING**

MOTION by Wilcox, SECOND by Kelly, to approve the minutes of the March 11, 2009 meeting. MOTION CARRIED unanimously.

**DISCUSSIONS**

**NEW BUSINESS:**

**Tualatin Tomorrow Annual Report to City Council, July 13, 2009:** Every year the City committees are required to present an annual report to the City Council, recapping the activities of the previous year. Tualatin Tomorrow's presentation is scheduled for July 13<sup>th</sup> and will be done by Frank and Candice. A draft of this report was sent to committee members last week via email, and some comments have been received. Frank encouraged all attendees to review this document and advise if there are any further changes. Paula Stewart requested that the spelling be checked for all references to the Juanita Pohl Center. Sherilyn Lombos commented that she liked it, particularly the use of pictures rather than clip art. The final document will be in color, with the correct colors depicting each focus area. The focus area leads will be meeting on Wednesday evening, June 17<sup>th</sup>, to finalize this document.

**Vision and Strategic Action Plan Document:** This document is currently undergoing a thorough review to incorporate any necessary changes prior to being reprinted. A large handout is available, but it is impossible to review it line-by-line at this meeting. Partners were requested to review the document and advise the appropriate Focus Area Lead if there are any changes. This document will also be reviewed at the June 17<sup>th</sup> meeting. The original document was printed in June 2007 and is now out of date. We plan to order 300 copies which should last until the major review at the five-year anniversary of this program.

Last year Council approved changes to move three items from PRN – two into GHT and one to ACE. City Council has to approve any policy-level changes (i.e. moving an item from one focus area to another.) Overall, 40 actions are affected which includes the addition or subtraction of Partners and noting things that have been completed. Focus Area Leads reviewed their areas and highlighted any proposed changes.

**Parks, Recreation and Natural Areas:** Connie stated that in addition to the move of three items from PRN to GHT and ACE last year, Item 4.1 appears to relate to land use and may be more appropriate in the TTC section. This could actually be a mistake from many years ago. There are also two items regarding a recreation and performing arts center that may be more appropriate in ACE. She has met with Paul Hennon and Mike McKillip and recommended some changes regarding Partners and timelines. As an outcome of the February Partner luncheon, every item that had been in the parking lot (Appendix) has been moved into the Action Plan with a lead partner identified.

**Arts, Culture, Education, Youth and Family Activities:** Larry McClure reported that the only major change was in the area of transportation.

**Traffic, Transportation and Connectivity:** Candice talked to Dave Volz, and he recommended only one change in Section 9.1 to report that the regional goal setting for I-5 and 99W is complete.

**Governance, Leadership and Community Engagement:** Ed Casey stated that, following a discussion with Doug Rux, no major changes are being made. However, the original document referenced an inflationary period which we're not in right now. We could change the verbiage to reflect "possibly difficult economic times." Doug and Ed will create the language to facilitate that change.

Growth, Housing and Town Center: Beth Roach stated that there are a few things that might be moved to HSS and small changes to some timelines.

Health, Safety and Social Services: Jay Wilcox reported that Scott Schlegel of Washington County Community Action is taking on the first three strategies as a Lead Partner. These items focus on limiting/reducing poverty in areas such as helping to pay rent and utilities and offering Head Start programs. Some stimulus dollars are being channeled through them. The food pantry is being relocated to Rolling Hills Community Church on July 25<sup>th</sup>. Following the relocation, a shuttle bus may be put into service to provide transportation to/from the food pantry. Kelly King stated that volunteers are needed to help in the move. Mr. Atkins, a guest at this meeting, indicated that he is involved in the food pantry. Jay stated that Tualatin Presbyterian Church is actively making a plea for food donations.

The draft of the proposed changes to the action plan will be sent out to VIC members and Partners via email. Comments should be forwarded to Frank and Candice prior to their June 17<sup>th</sup> meeting. Sherilyn asked a question regarding the numbering scheme and commented that it could be confusing when items are moved to another section. Doug stated that if an item is moved, a notation will be made that it has been moved to another area, and the numbering scheme will remain in tact.

Connie initiated a brief discussion on Strategy #5 on page 23 of the handout. After talking with Councilor Beikman, Carina Christensen (Assistant to the City Manager) and Frank, no consensus was reached on which focus area would be most appropriate for this item. It focuses on sustainability issues and can relate to ACE, HSS, GLC, or GHT. After further discussion, it was agreed that this item will remain in PRN. Mr. Rux stated that when we began this visioning process two years ago, there wasn't much discussion about sustainability, but it is much more of a hot topic this year.

Paula Stewart clarified that Loaves and Fishes and the Juanita Pohl Center cannot be used interchangeably. The Juanita Pohl Center is the new name for the building formerly called the Senior Center while Loaves and Fishes is the service providing meals and operates out of the Center. Candice requested that Paula send her an email to clearly define this.

**Crawfish Festival and Parade:** The theme for this year's festival on August 8<sup>th</sup> is "Wild Wild Fest." Margie Bradley is partnering with Diane Bonica (who could not attend tonight's meeting) in the creation of covered wagons to commemorate Oregon's 150<sup>th</sup> birthday. Originally, Hagggen's was contacted to see if we could borrow their small food carts, but this request was denied. We are now considering purchasing three wagons with wood sides and using hula hoops to make the canopies. The wagons could be raffled off after the parade. We originally wanted to construct six wagons (one for each focus area) but, due to costs, we may have to have two focus areas highlighted on three wagons.

The parade begins staging at 8:00 a.m. and starts at 10:00 a.m. Volunteers are needed to walk in the parade as well as covering the booth at the festival. It is a short, fun walk where participants can throw candy and Frisbees. The Tualatin Tomorrow float took first prize last year and was second the previous year. If enough volunteers participate, there will be 1-2 hour shifts at the booth during the festival which runs from 10:00 a.m. – 6:00 p.m. We are

also considering the purchase of a button maker for use by children. Ben Roberson and the youth representatives offered their assistance in planning for and participating in this family-friendly event.

## **OLD BUSINESS:**

**Update From City Council Budget Meeting:** Mr. Bubenik stated that the proposed FY 2009/2010 budget was reviewed by the City Council on April 20<sup>th</sup>. It went well with very few questions. It has also been presented to the Budget Committee and is on the June 22<sup>nd</sup> Council agenda for final approval. He thanked everyone for their input.

**Debrief Annual Event:** Mr. Bubenik requested feedback from meeting attendees on things they liked, disliked or things that should be changed for next year. Comments included:

- The event started out strong, but then attendance lagged toward the end of the event. Consideration could be given to ending it a half hour earlier.
- The Blazers' game, good weather and swine flu scare could have contributed to low attendance.
- Many attendees talked to the staff and volunteers and seemed interested in what we were doing. Over time people will continue to hear about this program and attend.
- There were students and young people participating
- Focus area leads enjoyed the opportunity to interface with the Partners which was very helpful.
- The event was well planned, organized and attended by volunteers. TVF&R was especially well received.
- Larry McClure felt the event was well organized but was disappointed to see the same people rather than some new faces.
- It was confusing to first-time attendees with the amount of handouts that were available. Perhaps we should think of a new model.
- Three people from other cities attended the event.
- A brief discussion was held regarding public outreach which could include a Power Point presentation to local service organizations (i.e. Rotary; Kiwanis) as well as sponsoring a Chamber luncheon. The newsletter insert could also focus on topics of interest (i.e. budget issues currently faced by TTSD)
- People didn't realize the wealth of information that was available. Future advertisements could include references to "hot topics."
- Sheri Wantland from CWS has offered to facilitate a brown bag lunch (in late summer) to help us brainstorm ways to connect with the public, ideas, media, etc.
- Scott Schlegel attended the Hillsboro annual event in their new Civic Center for the past five years. There is lots of food and displays and is marketed as a Lead Partner event. Music is played in the lobby, and a program is held in their large auditorium. Awards are given out. There is a lot of corporate sponsorship to help offset costs. Attendance (excluding volunteers/Partners) is about 100-150 people, and the event runs about three hours. Scott stated that it appears that some people attend just to receive free handouts.
- Sherilyn suggested thinking about some type of program to coincide with our TT event.

- Jill Anderson suggested a brief orientation when visitors arrive to let them know what to expect. Frank suggested creating a 5-minute video to bring guests up to speed.
- The owner of Domino's Pizza offered to donate pizzas, but we were required to use Legacy's food service.
- A brief discussion was held regarding a change of venue next year. Abigail Elder, Tualatin's Library Manager, offered this community room. Consideration could be given to having an indoor/outdoor event, utilizing the Plaza area. Parking issues would need to be addressed.
- Karen Solano was disappointed at the limited number of Hispanic attendees.
- Visitors enjoyed the food, and it was easily handled while circulating around the event.
- Other youth representatives felt that it went well. Boards only had the name and date of the event, and the website reference was small and at the bottom. A "pull off" sticker to take it with you to obtain more details was suggested.
- Have more "hands-on" activities for each age group.
- The children had a great time with the coloring contest.
- When asked how attendees learned about the event, responses included the newsletter, email, City Councilors, website, lawn signs, and word-of-mouth. Only one person mentioned the flyer that was sent home with their elementary school student. Other options for contacting the families and students could include the school website or school announcements.
- Connie Ledbetter will be the event planner for next year's annual event.
- Not many report cards that were taken that night. However, they were reviewed by the City Council members during their Budget presentation and have been posted on the Tualatin Tomorrow website.

Meeting attendees were encouraged to email Connie and Candice with any additional suggestions.

### **Debrief of Health and Safety Fair/Spring Fling**

*Health and Safety Fair:* This event went really well with over 200 attendees. Tualatin Tomorrow was well represented by Connie Ledbetter and Jay Wilcox. The synergy with the kick off of "Fit City" was very helpful and brought in a crowd during the morning hours. An entirely different age group participated. Paula Stewart also commented that it was a great success, and we are starting to bridge this from being a "senior" event to a community fair. The vendors were great, and this has been elevated to new level where people want to be part of it.

*Spring Fling:* Unlike the Health Fair, this event was under attended possibly due to it being a very hot day. It may have also conflicted with some Rose Festival events. Jay Wilcox staffed our table and talked to a lot of people. While it was fun to watch other events going on, this is probably not the best venue for Tualatin Tomorrow (similar to what was articulated after the Pumpkin Regatta.)

**What are we doing for the remaining 2008/09 budget?** Mr. Bubenik circulated a sample of a newsletter insert which is being considered as part of our outreach efforts. It would be a double-sided, full-color page placed in the newsletter on a bi-monthly basis to highlight each

focus area (hopefully in the month after you've made your presentation to the City Council.) It will have an area to note dates for future meetings/activities. This document would provide ongoing exposure and would reach a wide audience throughout the year compared to the original idea of doing a periodical. We could buy these inserts forward, paying them from this year's fiscal budget which will end on June 30, 2009. As mentioned previously, the other major expenditure to be done this fiscal year is to update the action plan. Other purchases may include purchasing gift cards and funding a table at a future Chamber monthly luncheon meeting.

**Partner Reports/Questions:** Partners in attendance provided a brief report of current activities in their organizations:

*Kaiser Permanente:* Sara Lee reported that Kaiser just announced the ground-breaking for their newest hospital which will be located at SW 185<sup>th</sup> Avenue and Cornell in the Tanasborne area of Hillsboro. It could eventually have up to 240 beds.

*Legacy Meridian Park Hospital:* Cindy Haldorson reported the hospital recently held a community meeting to discuss options for a property they own adjacent to the hospital. They may request a zoning change although there are no firm plans for expansion at this time. Recognition of "Nurses' Week" was held in May. For the past two years a food donation drive has been conducted in conjunction with this event as well as doing a soup kitchen fundraiser. This year they collected 11,000 pounds of food for the Tualatin Food Pantry.

*Tigard-Tualatin School District:* Jill Zurschmeide reported that 430 students graduated from Tualatin High School last week. She recently attended a budget meeting, and the funding is looking a bit better than originally forecast.

*Tualatin Chamber of Commerce:* Kelly King reported that the website for the Crawfish Festival was launched yesterday.

*Loaves and Fishes:* Paula Stewart reiterated that the Senior Center building has a new name, the Juanita Pohl Center. Many adjustments are being made including the phone service. They are hosting a celebration in honor of their 27<sup>th</sup> anniversary on July 10<sup>th</sup>. Dwayne Scales will be preparing a BBQ lunch. They will again be hosting a quilting show during the Crawfish Festival at which time over 50 hand-stitched and new quilts will be displayed. The Center will also showcase an exhibit for breast cancer awareness in partnership with Legacy.

*Washington County Community Action:* Scott stated that he had nothing else to report. In looking ahead, there is a sub-committee being formed to deal with homelessness in the Hillsboro/Beaverton/Tualatin areas in October.

*TVF&R:* Cassandra Ulven outlined some of the cost-saving mechanisms being put into place in conjunction with their bond and the economic downturn. The Board has revisited the location for a new command center and authorized the purchase of a building on Dartmouth Street which will result in a four million dollar savings. The expansion of the Tualatin Fire Station has been delayed. Those projects that are being constructed have received low bids. Overall, these cost-saving options will save the taxpayer money.

Rolling Hills Community Church: Gary Pruyn mentioned that the food pantry will relocate to this location on July 25<sup>th</sup>. One couple who was recently got married requested donations to the food bank in lieu of wedding gifts, resulting in 1,016 food donations.

Wetlands Conservancy: Jennifer Wilson stated that the restoration project on Hedges Creek is 50% complete and then will undergo monitoring for a three-year period. Changes to the marsh area are becoming more obvious, and native plants are growing up over the invasive ones.

City of Tualatin: Sherilyn Lombos reported that several fundraisers to support the school district are being scheduled including a July 19<sup>th</sup> concert at Tualatin Commons featuring Johnny Limbo and the Lugnuts and a “10K Fun Run” on August 15<sup>th</sup>. The summer concert and movie series begins on July 3<sup>rd</sup> at the Commons. Artsplash is scheduled for the weekend of July 25<sup>th</sup>. August 4<sup>th</sup> is “National Night Out.” Residents are encouraged to hold block parties with the goal being to create a neighborhood atmosphere to reduce crime. The library will be celebrating its one-year anniversary on July 14<sup>th</sup>. There are lots of interesting development projects that the Council is currently dealing with. We have hired a consultant to assist with noise mitigation for WES and are securing funding for the creation of a quiet zone designation within the next two years. The State Legislature is in session through the end of June. The City’s efforts to have the State approve an amendment regarding nude dancing didn’t make it out of committee so it is likely that Stars will open in a few months. A neighborhood watch will be set up in that area. An Aquifer Storage and Recovery (ASR) facility is being constructed and will hold up to 100 million gallons of water which will be stored and then used in the summer months. ODOT also has several projects occurring in our area including road improvements and landscaping near Claim Jumper.

### **Focus Area Reports/Questions**

Health, Safety and Social Services: Jay Wilcox continues to try to promote involvement from representatives of the faith-based community.

Traffic, Transportation and Connectivity: Dave Volz has stepped down as Focus Area Lead for TTC, and Bethany Wurtz will be assuming his position.

Governance, Leadership and Community Engagement: Ed Casey stated that there is not much going on other than his presentation to the City Council on June 22<sup>nd</sup>. Ben Roberson will also participate.

Growth, Housing and Town Center: Beth Roach reported that about 50 people attended a meeting on June 1<sup>st</sup> at which time options for the Town Center area were reviewed. The public seems very supportive while some land owners were skeptical. The City has hired consultants to create a vision for this area, and the Mayor wanted to spread the word and begin outreach efforts. Doug Rux stated that there have been ongoing efforts to move forward, and we received a TGM grant. The kick off for this project should occur within 8-12 months. Beth thinks that Tualatin Tomorrow should support this effort. She participated in a meeting regarding starting up a farmers market. There are still many issues to be worked out

including insurance liability. They have the services of an attorney and accountant to help in this process. She thanked Ben Roberson for his participation in this meeting.

Arts, Culture, Education, Youth and Family Activities: Larry McClure indicated that he would like to see more usage of the Heritage Center for programs such as a debate or forum. Willowbrook will open in two weeks, and they received \$7,000 in scholarships to enable Latino children to attend free. School principals have been contacted to secure recommendations for possible participants. Tualatin has recently received recognition for healthcare, with all three healthcare organizations having locations here in Tualatin.

Parks, Recreation and Natural Areas: Connie Ledbetter introduced Jill Anderson, her new alternate. She initially met Jill through their attendance at a TPARK meeting, and Jill cited her desire to assume a more active role. Connie has also submitted an application to serve on TPARK and recently attended a Washington County urban/rural reserves meeting as well as one at Metro. She will be doing a PRN presentation to the City Council in August. TPARK continues to discuss the desire for a dog park, but no funds are available. They may start an ad hoc committee after the pump station is completed in the Community Park. She solicited volunteers to serve on this ad hoc committee. Margie Bradley, Candice Kelly, and Kelly King volunteered to serve in this capacity.

## **ACTIONS:**

Any needed actions on any other of the above items: Committee members and Partners were requested to review the annual report and the proposed changes to the action plan and provide Frank or Candice with feedback by June 15<sup>th</sup>. Margie Bradley will email both of these documents to everyone.

MOTION by Ed Casey to authorize the Steering Committee to review and approve these documents for submission to the City Council for their review and approval. MOTION CARRIED Unanimously.

## **OTHER ITEMS**

### **Public Comments**

Mr. Atkins stated that he has several areas of interest and would like more information. Margie Bradley will provide any requested information to him.

### **Announcements/Other Items**

None

The meeting was adjourned at 8:40 p.m.

Summary notes compiled by: Carol Rutherford, City of Tualatin