

**TUALATIN TOMORROW
VISION IMPLEMENTATION COMMITTEE**

MEETING #6

June 11, 2008

7:37 P.M. – 8:45 P.M.

City Council Chambers

MEMBERS PRESENT: Monique Beikman, Frank Bubenik, June Bennett, Neta George
Candice Kelly, Connie Ledbetter, Larry McClure, Dave Volz, and
Jay Wilcox

MEMBER ABSENT: Gary Rusynyk

PARTNERS: Buck Braden, Artist
Steve Fletcher, Providence
Paula Stewart, Loaves and Fishes
Linda Moholt, Tualatin Food Pantry
Scott Schlegel, Community Action
Cassandra Ulven, TVF&R
Sheri Wantland, Clean Water Services

GUESTS: Ed and Joanne Casey; Marianne Germond

STAFF: Carol Rutherford, Office Coordinator

INTRODUCTIONS/AGENDA

Mr. Bubenik welcomed everyone. VIC members introduced themselves and were encouraged to sign in. Mr. Bubenik reviewed the agenda. At the beginning of this meeting a DVD which was created the evening of the Community Event will be shown. Dave Volz will be taking photographs throughout tonight's meeting to be incorporated into the annual report.

ACCEPTANCE OF MINUTES FROM MAY 14, 2008 VIC MEETING

MOTION by George, SECOND by Beikman, to approve the minutes of the May 14, 2008 meeting. MOTION CARRIED unanimously.

DISCUSSIONS

NEW BUSINESS:

VIC members viewed the first draft of the video from the community event. They were encouraged to note anything that might need to be changed. Mr. Bubenik referenced a handout that contains staff recommendations on the video. Comments from the VIC included that the people looked pale and voiced concern over the lighting. They also recommended that a thorough check of spelling (particularly names) be done and that Frank should be referred to as Chair of the committee.

OLD BUSINESS:

Annual Report to City Council – July 14, 2008:

Mr. Bubenik provided an overview of the report and outlined the changes made by both Doug Rux and the recommendations from the Steering Committee.

Linda Moholt, on behalf of the Food Pantry, and Cassandra Ulven from TFV&R provided additional information on the goals achieved by their respective organizations. Linda had sent a detailed email earlier this evening while Cassandra provided a verbal update. Milestones achieved by the Food Pantry include formation of their Board of Directors, writing Bylaws and becoming a 503C non-profit corporation. They have also adopted a severe weather policy that went into affect last January. VIC members agreed that they would like to incorporate a short sentence or two addressing these achievements. Jay Wilcox will work on it. This will also be great information to share at their presentation to City Council in October. Achievements at TVF&R include remodeling their Tualatin facility and seismic improvements. They also participated in the earthquake drill last week. In looking ahead, there will be a bond measure on the November ballot to improve regional capabilities and maintaining response time. VIC members agreed to incorporate these achievements in a condensed form and insert the information in the appropriate sections to the report.

Steve Fletcher announced that Providence will be opening the Bridgeport Health Center later this year. This will provide an incredible convenience factor for the residents of Tualatin as this center will provide out-patient surgery, imaging, etc. Providence does not turn away patients, and they are a major supporter of the new health clinic at Tigard High School. It was agreed that a senior representative of Providence will also participate with Jay Wilcox at his presentation to Council on October 27th.

MOTION by George, SECOND by McClure, to adopt the annual report with the revisions as noted above and submit the final report to Doug Rux by the end of June. MOTION CARRIED Unanimously.

Following approval at the July 14th Council meeting, this report will be posted on the Tualatin Tomorrow website.

Crawfish Festival

Ms. Kelly distributed a listing of the proposed meeting dates for both committees for FY 08/09. She circulated sign-up sheets for the Crawfish Festival booth, Crawfish parade participants, and helping with Art Splash and summer concerts (f we decide to have a booth at those events.)

Ed Casey, a guest at tonight's meetings and who is active in the Chamber and the Crawfish Festival, reconfirmed that despite the changes at the Chamber (Carla Thaler, their Executive Director has resigned) the Tualatin Tomorrow program will have a booth at the event. Candice suggested coverage of the booth in two-hour increments between 11:00 a.m. and 6 p.m. on Saturday, August 9th. She requested that the Partners feel free to donate handouts for use in the booth. We still have a supply of plastic bags from Fred Meyer's to put things in. Tattoos, water bottles, and the flying discs will also be available for "give-a-ways." The poles

used in the parade will be positioned around the booth making it very festive. Some the table banners from the community event will also be used.

Crawfish Parade

Cassandra Ulven has offered to have one of our large banners displayed on a TFV&R fire truck in the Crawfish Parade. Staff is arranging to have the Community Event date removed from the banners so that they can be reused. It would be great if our participants could walk behind the fire truck. Matching shirts were suggested for parade participants. Participants in the parade should arrive by 8-8:30 a.m. for staging purposes in the K-Mart parking lot, and all parade participants should be lined up by 9 a.m. Ideally, we would like 30 participants (adults and children) to march in the parade and dispense Frisbees and candy to the people along the parade route. Ms. Kelly stated that this is lots of fun, and the Tualatin Tomorrow float won second prize two years ago. It is not a very long route. Wheelchairs or strollers are welcome. Paula Stewart will recruit folks from the senior center.

Purchasing – FY 07/08

Ms. Kelly recapped purchasing that is being done prior to the end of the fiscal year. Items include business cards (\$126), plastic containers and tubes to store supplies and banners (\$72), tent (\$193), 200 “glow-in-the dark” flying discs (\$250), and temporary tattoos (\$372). The latter two items will be used as give-a-ways and may also be tossed to viewers along the parade route. They will include the Tualatin Tomorrow logo and may also reference our website. If there is any money left in the FY 07/08 budget, it will be used to purchase candy and office supplies. Neta suggested purchasing tables for use at various events as well as rebar to hold the poles (used in the parade) in place around the booth.

ACTIONS:

Any Needed Actions – Annual Report to City Council in July

This has already been discussed.

Any Needed Action on Crawfish Festival and/or Parade:

Ms. Kelly reemphasized the need to solicit volunteers for the parade and coverage in the booth.

PUBLIC COMMENTS

None

ANNOUNCEMENTS/OTHER ITEMS

Meeting Schedule for FY 08/09

Mrs. Rutherford stated that at the present time the VIC Steering Committee will meet in the Council Chambers in months when only the Steering Committee meets. In the months for the joint Steering Committee/VIC meetings, she is trying to secure reservations for the large community room which will be located in the library. That room has been reserved for the September 10th meeting, but the library will only confirm the reservation three months prior to the actual meeting date. She will send out an updated schedule to all committee members and Partners.

Mr. McClure stated that it is important that we begin the strategic planning component of Tualatin Tomorrow and focus on how to evaluate actions to be completed, identify any assistance that may be needed, and how to change actions if needed. It's time that we switch gears and change our focus from administrative matters to achieving the actions identified in the original plan.

Councilor Beikman stated that the Tualatin Tomorrow budget received preliminary approval and that final approval should be received at the June 23rd Council meeting. Recruitment for an administrative person will begin after that approval is received and will enable Frank and Candice to focus on strategic activities.

Connie Ledbetter provided a brief bond measure update. Four ad hoc meetings were held, and three telephone surveys were conducted. The first telephone survey included a cross-section of all Tualatin residents while the second and third targeted registered voters. The consultant did surveys by geographic areas, gender, and age. The task facing the City Council on June 23rd is to determine the amount of the bond measure and what should be included (i.e. how many parks/trails, sports fields to be renovated, maintenance, capital costs and buying land.) Some citizens have voiced concern about the maintenance fee that will be included on their water bill. The original suggestion was \$15 per single-family household and a lower amount for multi-family dwelling units. If the Council approves moving forward with this bond measure, it will then become a citizen-led political campaign with no involvement by the City. The projected cost to operate this campaign is \$10,000-\$15,000. Ms. Ledbetter reiterated her willingness to participate as the PRN person for Tualatin Tomorrow. Other citizens are certainly welcome to participate. The first step will be to begin fundraising efforts. We will have information available in the Crawfish Booth since this bond measure ties into our program. There is broad-based support for combining a senior and recreation center. Councilor Beikman stated that a meeting was held this morning to further discuss the amount of the proposed bond measure, but the final amount is not yet known.

Ms. Moholt reiterated the concern that she hears from retired volunteers and that any additional charge on their water bill or annual tax statement will pose a financial hardship. It was pointed out that the tax is levied on the assessed value and not the real market value of the property. VIC members and Partners were encouraged to either view the June 23rd Council meeting on television or plan to attend the meeting.

Mr. McClure announced that the art show at the Heritage Center ends Friday. The artwork displayed is from local Tualatin watercolor artists. Consideration is being given to forming a community orchestra. They have a volunteer conductor and violin instructor.

Paula Stewart announced that there will be a raffle for a hand-stitched quilt at the Crawfish Festival. She has raffle tickets available for sale this evening.

MOTION by Kelly, SECOND by Ulven, to adjourn the meeting at 8:45 p.m. MOTION CARRIED Unanimously.

Summary notes compiled by: Carol Rutherford, City of Tualatin