

## TUALATIN TOMORROW STEERING COMMITTEE

### MEETING #7

August 16, 2006  
6:30 P.M. – 7:30 P.M.  
Police Facility

**MEMBERS PRESENT:** Monique Beikman, Diane Bonica, Steve Chrisman, Neta George, Alaina Hahn, Andrea Kidder, Scott Peterson, David Simmons, Dave Volz, and Jay Wilcox

**MEMBERS ABSENT:** Chris Barhyte, Frank Bubenik, Bibiana McHugh, Maria Olmedo, Charlie Sitton, and Skip Stanaway

**STAFF:** Carol Rutherford, Office Coordinator; and Elizabeth Stepp, Senior Planner

**CONSULTANT:** Doug Zenn, Zenn Associates

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### **Introductions/Agenda Review**

Mr. Zenn announced that the Steering Committee would meet for approximately one hour followed by a meeting of the Outreach Committee. Monique Beikman chaired the Steering Committee meeting.

### **Brief Community Outreach Review**

Crawfish Festival: Diane Bonica was commended for the fabulous job with the parade float which won second place. 66 people signed up at the booth, and many completed the survey. Alaina Hahn reported that they made 95 buttons on Friday at the Concert on the Commons.

Lawn Signs: 27 signs have been placed throughout Tualatin in areas owned by the City. Three signs are available for placement by Steering Committee members.

Vision Ideas Workshops: The last of the six workshops is tomorrow night. Ms. Beikman encouraged everyone to attend. This is particularly important if members haven't previously participated in a workshop to better understand the process. City Council has been invited.

Foot Patrol: Three youth have been hired and have been doing outreach activities this week including the Crawfish Festival and at City parks. They will also be visiting neighborhoods. Part of their responsibility is to track what areas work best. From a safety standpoint, they will always work in pairs and will not enter any homes.

Overall numbers reflect approximately 300 picture surveys taken of the two photo surveys and approximately 200 buttons made.

Ice Cream Socials: Ms. Stepp stated that we would like to schedule some ice cream socials and asked the group for contacts. Scott Peterson mentioned that he has some contacts in his area.

### **Upcoming Outreach and Sub-Committee Opportunities**

Town Hall: This event is scheduled for October 25<sup>th</sup> at Hazelbrook Middle School. Subcommittees are being formed for planning, entertainment, food, and procurement of raffle items.

Drafting Committee: We will begin drafting visions based on outcomes from the workshops. Two are August 22<sup>nd</sup> and August 31<sup>st</sup>. Eventually, the Steering Committee will review all the information compiled by the Drafting Committee. Copies of all materials compiled from the workshops are available tonight. Steven Ames will review the information and summarize the themes into the vision language. A third session has been scheduled and can be used if needed. Dave Simmons expressed interested in this Committee. Jay Wilcox and Neta George volunteered to attend the session on August 22<sup>nd</sup>. Alaina Hahn, Neta George, and Andrea Kidder will attend on August 31<sup>st</sup>. Steering Committee members should let Doug Zenn or Elizabeth Stepp know if they are interested in volunteering for this committee or if they know of others who may want to serve.

Outreach Committee: This group will carry events into the fall. Ms. Stepp distributed a handout that outlines the many activities we are engaged in. About 31 new volunteers have expressed interest; 20 appeared very serious about being part of this project.

### **Mini-Workshop Discussion**

Monique provided an overview of the workshop she attended and commented on the different viewpoints presented by the attendees. There was good attendance at all but the Government workshop. Overall, there were more than 100 participants.

### **TTSC Vision Review**

The Drafting Committee will work on crafting vision statements at their upcoming meetings. The goal is to create a vision document with back-up documentation by September 7<sup>th</sup>. The initial review by the Steering Committee should be completed no later than September 13<sup>th</sup>, which will allow for a two-week period prior to beginning preparation of the materials for the Town Hall. The final document will then become the basis for the Action Plan.

Steering Committee members were asked if they wanted the information all at once. Mr. Zenn explained the pros and cons to reviewing the information all at

once or “piece meal” as it is developed. It was agreed to send out the first portion of the material on September 1<sup>st</sup>. Additional information will be provided as it becomes available. Steering Committee members can look at the initial batch of material but withhold comments until receipt of the entire document unless something is really out of sync.

### **Town Hall**

This is scheduled for Wednesday, October 25<sup>th</sup>. Volunteers are needed to serve on sub-committees to help organize the event.

Mr. Zenn explained the agenda for the meeting: an entry time of 30-45 minutes to visit the booths, 45 minutes to one hour for a formal presentation, and concluding with a “cool down” period of about 45 minutes to allow people to mingle through the exhibits and provide additional feedback on the prioritization of issues.

The overall purpose of the Town Hall is to unveil the vision and ask for input. This will be the first opportunity to share this document with the community. We will celebrate the effort thus far, set the stage for an annual check-up on the vision, and kick off the Action Plan portion of the project. The maximum time for this event will be three hours (6-9 p.m.).

The duties of the procurement sub-committee were described. One raffle prize could be an IPOD. Ways to obtain a raffle ticket include signing up in advance or completing the Picture Survey. The goal is to create fun activities to get people to attend and find out other information. We can also encourage participation with advance phone calls.

Ms. Stepp referenced a new handout previewed at the Crawfish Festival. She encouraged Steering Committee members to take copies for distribution to friends and neighbors.

Mr. Zenn recorded the names of members who volunteered for the various sub-committees. Alaina will do procurement. Neta George will assist with the food as well as helping on procurement. Mr. Chrisman works in the food industry and will provide food items for the event.

### **Public Comment/Other Items**

Ms. Stepp reminded members of the TTSC to submit volunteer hours for August and, if they haven't already, from July.

Members of the Outreach Team Foot Patrol – Ashlie Tainer, Sarah Kirsch, and Ed Ponce – all seniors at Tualatin High School were introduced and displayed the new T-shirts that were recently made to promote Tualatin Tomorrow. They discussed activities they have done thus far and opportunities to engage the community. Future activities/events include Concerts at the Commons, tables at

area supermarkets, and a booth at the upcoming high school football games. It was suggested that they contact the Soccer Association for a schedule of where teams will be practicing throughout the area and attending practice sessions for little league football teams who practice at the high school.

The raffle drawing occurred and a winning name was drawn.

**Announcements/Next Meeting**

The next Steering Committee will be on September 20<sup>th</sup> at the Heritage Center. Gavin Hahn selected a raffle ticket from the names on the Crawfish Festival sign-up sheet. The Steering Committee adjourned at 7:22 p.m.

Summary minutes prepared by: Carol Rutherford, City of Tualatin